

SHORT COURSE DETAILS
DIP1ENG01-MC English 1

1. Name of Series

Diploma programme for Business

2. Name of Course

English 1

3. Synopsis of Course (60-word limit)

This course is designed for students who require the necessary skills for tertiary studies. Some basic grammatical concepts are taught and students are to apply them in their writing. Writing will focus on the development of coherent paragraphs. Reading skills will cover such strategies as scanning, skimming, main ideas, contextual clues and inferences. Basic presentation skills will be taught as well.

4. For Whom?

- Students who are waiting for their SPM results.
- Students from other institutions
- Part time Diploma students

5. Course Outcomes (100-word limit)

By the end of the course, students will be able to:

- a. Apply basic grammatical knowledge, reading strategies and writing skills
- b. Summarize given texts by adhering to the required word limit
- c. Express and present opinions in professionally designed PowerPoint slide

6. Delivery Mode

Online Lecture, Online Workshop with discussions, real-life cases, role playing and tutorials. Online assessment.

7. Duration of Course

4 weeks' course

2 - 3 hours per week.

Cumulative learning 4 credit hrs for the total course

8. Level of Course & Microcredential Credit Value, if any

Diploma/4 credit hours per subject

9. Course Outline

- a. Skimming & scanning ; parts of speech
- b. Subject-verb agreement; Deriving meaning using contextual clues
- c. Verb tenses; active and passive voice
- d. Distinguishing main ideas from supporting details
- e. Interpreting tables, charts, bar graphs and diagrams
- f. Relative clauses; sentence patterns; making inferences using contextual clues
- g. Writing simple, compound and complex sentences
- h. Summarizing skills
- i. Presenting introduction and conclusion of an oral presentation; body language required for oral presentation
- j. Designing PowerPoint slides
- k. Structure of essay: writing introduction, body and conclusion of an essay
- l. Conjunctions and transitional words; writing compare and contrast essay
- m. Writing process essay
- n. Revising and editing an essay; writing cause and effect essay

10. Short Bio of Trainer/s (50-word limit)

Lecturer: **Andrea Wang Shuan Wern**,
Master In English As a Second Language (MESL), Universiti Malaya;
Bachelor of Science In Education (TESL), Universiti Teknologi Malaysia

Andrea Wang is a committed English lecturer with more than 12 years of experience in teaching ESL learners at the tertiary level. With a strong background in Teaching English as a Second Language and a Master's degree in English, she is capable of handling students of different proficiency levels and diverse cultural backgrounds such as students from China, Vietnam, Japan, Korea and Indonesia. And thus, she is equipped with multicultural awareness, excellent verbal communication and written skills along with constructive and innovative teaching methods that promote an interesting and motivating learning environment for her students. Apart from teaching and designing ESL curriculum, Andrea is also an avid lover of HIIT workout and Pilates.